

4.1.4 & 4.1.5. Modifying Formulations

Standard

4.1.4. When formulations are modified, including raw material substitutions, does an authorised person make such modifications?

Confirm who is authorised and their experience or qualifications.

4.1.5 Is there a system to document formulation changes when they are made?

Records should be retained for at least twelve months (refer to clause 4.2.1).

Purpose

The clause is designed to capture any modifications to a formula and the person authorised to make changes in approving the process.

Reason

Formulations are an integral part of the manufacture of stockfeed. Information captured in a formulation is highly confidential and should only be maintained by authorised personnel. Livestock have different nutritional requirements and sensitivities, and diet formulations are designed to account for this. However, if unauthorised changes are made the finished feed safety and quality is compromised and may have catastrophic effects on livestock.

Recording modifications is equally important for traceability purposes.

What is Acceptable?

A method of document control shall be implemented to ensure all modifications are recorded and implemented by authorised personnel.

The following table is a guideline for operators to capture important information when changes to formulations are required.

Document ID:	
Formulation Name & Code:	
Description of Proposed Change:	
Amendment Code*:	
Change Request Review:	Accept: Proceed with implementation Reject: Y / N Reason: <hr/> <hr/> Authorised Personnel: Date: ____/____/____
Change Implemented	Reported by:



Stock Feed Manufacturers' Council of Australia

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	New Version ID: Date: ___/___/___
Change Verified	Authorised Personnel: Formulation Log Updated: Date: ___/___/___

*Amendment Code: (RMS) Raw Material Substitution, (CusC) Customer Requesting Changes, (RMUn) Raw Material Unavailability, (RMSe) Raw Material Seasonal Variation, (Oth) Other

Modifications and new version ID's shall be updated on formulation log as found in Fact Sheet 4.1.1 & 4.1.2. Records kept of all formulations and versions as per 4.2.1.

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